**SOUTHERN DUNES MASTER COMMUNITY HOMEOWNERS ASSOCIATION**
**Application to the Design Review Committee (DRC)**

**This form is to be completed by the homeowner and submitted to the Design Review Committee, for review & approval prior to commencement of work**. The committee meets the first Monday of each month however date may be subject to change due to holidays and etc. Forms should be sent to: Southern Dunes Master Community HOA, 1603 Forrest Hills Lane, Haines City, FL 33844. Applications must be in by 12:00 noon on the meeting date to be included or you may come to the posted meeting. Meeting information will be posted by the exit gate of the community. The DRC committee may take up to 30 days from when the application is submitted to respond with a committee decision. For additional information contact the HOA office, at (863) 419-0642 or via email at southerndunes@donasher.com.

Any change to the outside appearance of your property needs Design Review Committee approval. (Painting, Landscaping, Tree Removal, Pool/Patio Changes, Additions, Fences, Driveway Repair/Painting, etc.) If you have a question, about needing DRC approval for the work you wish to do – contact the HOA office. All requests and alterations must conform to zoning and building regulations. **You are required to obtain ALL required permits and property surveys**. **If your request is approved copies of those documents MUST be provided to the HOA office before starting work.**

Owner Name: _____ Date: _____/_____/_____

Property Address: _____ Haines City, FL 33844

Mail Address (if different) _____

Best phone number to reach you: _____ Email Address: _____
□ Email DRC decision □Mail DRC Decision □ Both

Property Manager: _____ Agent's Phone _____Agent's email _____

Describe what you wish to do below, and the start date here: _____/_____/_____
**NO** work may be started until you have received approval. Please attach all drawings, dimensions & specifications for changes you wish to make.

_____

_____

Please put color scheme number from the color book for exterior home and driveway paint. Color schemes are available to view at: https://www.sherwin-williams.com/homeowners/color/find-and-explore-colors/hoa; select at drop down tab: State: FL City: Haines City Community: Southern Dunes. Color books are also available at the HOA office for viewing.

. **If you will be using a dumpster/trailer/waste container for your project, you will need to fill out the form and submit it with this application.**
**WORK MUST BE COMPLETED WITHIN 90 DAYS. IF NOT, A NEW APPLICATION MUST BE SUBMITTED.**

Incomplete applications will be denied.
If your request is denied, you may appeal for a review.

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**(Signature of Applicant)**

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Design Review Committee Comments / Denial Reason:

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( ) APPROVED ( ) DENIED _____ Date: _____/_____/_____

( ) APPROVED ( ) DENIED _____ Date: _____/_____/_____

( ) APPROVED ( ) DENIED _____ Date: _____/_____/_____

( ) APPROVED ( ) DENIED _____ Date: _____/_____/_____

( ) APPROVED ( ) DENIED _____ Date: _____/_____/_____

( ) APPROVED ( ) DENIED _____ Date: _____/_____/_____